

Attendees:

Greg Moffat (GM), Defra
Neil Judd (NJ), ProForest CPET
Sofie Tind Nielsen (STN), ProForest CPET
Hugh Speechly (HS), Dfid
Nick Moss (NM), ProForest CPET
Julia Young (JY), WWF UK, on behalf of Beatrix Richards
Rachel Butler (RB), TTF
Saskia Ozinga (SO), FERN

Apologies:

Stuart Goodall (SG), Confor,

1. Introduction

GM chaired and presented the 4 new ministers at Defra.

Caroline Spellman - New Secretary of State for Environment Food and Rural affairs. Responsible for EU and International Relations as well as the Environment Agency and Natural England. Currently coordinating formal agreement between DECC and Defra to work more closely together. Could see forests pushed further up the agenda.

Jim Pace - Minister of State for Agriculture and Food - Responsible for Forestry Commission and Forestry Carbon projects

Richard Benyon - Under secretary of state. Responsible for natural environment and fisheries

Lord Henly - Parliamentary Undersecretary. Responsible for Kew Gardens, biofuels and Sustainable consumption and production

Coalition government has not yet said anything about the policy. Not clear who will take responsibility. Likely to be clarified later this month. Until then CPET continues business as usual.

2. Update on Category A review of FSC and PEFC

NJ explained that the Technical Panel did not complete the assessment in the allotted 2 days. There are a number of reasons for this:

- The inclusion of new criteria has meant a lot more information for the TP to go through
- There have also been a number of new questions raised about the information provided
- There was a flood of last minute stakeholder comments. And as a result of the late sign off of the social criteria all deadlines were pushed to the last minute.

A second meeting will be held on September 29th and 30th. Before then the TP will consider all the evidence and stakeholder comments.

STN gave the national schemes that will be assessed:

- FSC: Indonesia, PNG, Netherlands
- PEFC: MTCC, AFS, CSA

She highlighted that the national schemes will only be assessed in relation to the new criteria and in the context of meeting FSC and PEFC international standards.

3. Impact Assessment of Policy

Terms of Reference (ToR)

GM discussed the need for an impact assessment on the policy. STN referred to the ToR’s and gave a synopsis of the content of the Impact Assessment. A consultancy will do the first 3 parts, and the 4th part of the assessment is currently being conducted by an MSc student at Oxford University.

The Board discussed the confidentiality of the study and who the audience of the study would be. GM commented that the study would be intended for Ministers and anyone who had an interest in it. It was clarified by GM that the content of the study would remain confidential only until Defra had received the final report. At which point it would be made public.

RB requested that the impact assessment also looked at the impact the policy has had on the construction sector and the role of CPET in raising awareness of the EU timber regulation and FLEGT.

Discussion of the lack of construction contacts and more generally business and retail end users was highlighted. The Board will suggest further contacts for the assessment. The Board also considered who would be suitable to carry out the assessment. Board will come back in 1 week with suggestions.

<i>Actions</i>	<i>Who</i>	<i>Date</i>
<i>Suggestions of further contacts for the impact assessment</i>	<i>Ref Board</i>	<i>9th July</i>
<i>Suggestions for consultancies that can carry out the impact assessment</i>	<i>Ref Board</i>	<i>9th July</i>

4. Category B seminar

RB introduced the proposal. Board agreed that the study would be done after the TP meeting in September. 3 case studies will be assessed. JY requested that colleagues from GFTN be allowed to attend. There will be 20 people total at the event. JY will also find out if there is a WWF meeting room available which can be used to host the event. Otherwise GM may be able to find a Defra meeting room.

Actions	Who	Date
<i>Check availability of WWF meeting rooms</i>	<i>JY</i>	<i>ASAP</i>
<i>Date to be confirmed for the workshop</i>	<i>RB</i>	<i>ASAP</i>

5. CPET Cat A 'Implementation on the ground'

CPET presented a 1 page summary of 'Reviews of certification schemes- supplementary activities to witness accreditation visits' and clarified what the purpose and intended methodology of the study will be.

Due to limited budget the study will be limited to one FM and one COC visit per scheme. Discussion as to which assessments will be chosen to witness and in which countries and for which of the national schemes. This will be somewhat limited by what assessments that are coming up over the next 6 months. Comments were made as to the merits of a random selection or choosing hotspots where improvements can be made. This should be discussed further with the schemes.

The assessment will be carried out by a Proforest staff and/or associates. Reference Board agreed that it will be termed a pilot study, as the budget will not cover a more in depth assessment.

It was suggested that it may be worth approaching Yale University to see if they have any information or recommendations for the study

Actions	Who	Date
<i>Contact the schemes and inform them of the intended assessment</i>	<i>CPET</i>	<i>July</i>
<i>Contact the schemes and get a schedule of the upcoming assessments, select from that and get feedback from the Reference Board</i>	<i>CPET</i>	<i>16 Aug</i>
<i>Contact Yale University Forestry department</i>	<i>CPET</i>	<i>July</i>
<i>Consult the Board on selected visits</i>	<i>CPET</i>	<i>End Aug</i>

6. Update on other CPET activities

NM gave an update on the Awareness raising activities.

A summary of activities was circulated to the Board prior to the meeting.

GM informed the Reference Board that he had received a PQ as to "how many local authorities had timber procurement policies". He responded with data from the ENDS report, 2008.

STN informed the Board that she had received the final operation note from the Forestry Commission which instructs small forest owners on how they can demonstrate compliance with government policy and how this will link into the Woodland grant scheme.

7. AOB

JY wanted to understand if paper certified by the European Ecolabel was accepted by CPET. STN commented that the Ecolabel does not meet the requirements of the policy and when questioned CPET respond that it does not comply and further information will be needed.

SO asked if GM and STN would be able to meet Janet from Client Earth to discuss report on the legality of social criteria in procurement policies.

<i>Actions</i>	<i>Who</i>	<i>Date</i>
<i>GM, SO and STN to set up meeting</i>	<i>SO and GM</i>	

Next meeting

It was agreed to have the next CPET Reference Board meeting following the Technical Panel meeting.

<i>Actions</i>	<i>Who</i>	<i>Date</i>
<i>Send out 'Doodle' to identify date and confirm availability to attend next RB meeting</i>	<i>CPET</i>	<i>October</i>